

**CITY OF PALMETTO
CITY COMMISSION MEETING
AND CRA BOARD MEETING
July 22, 2013
7:00 PM**

Elected Officials Present

Shirley Groover Bryant, Mayor
Tambra Varnadore, Vice Mayor, Commissioner, Ward 2
Tamara Cornwell, Commissioner-at-Large 2
Jonathan Davis, Commissioner-at-Large 1
Charles Smith, Commissioner, Ward 1
Brian Williams, Commissioner, Ward 3

Staff Present

Mark Barnebey, City Attorney
Jeff Burton, CRA Director
Allen Tusing, Public Works Director
Rick Wells, Chief of Police
Karen Simpson, Deputy Director of Finance
Amber Foley, Assistant City Clerk

DUE TO A RECORDING ERROR, THE AUDIO FOR THIS MEETING DOES NOT BEGIN UNTIL ITEM #5 OF THE AGENDA.

Mayor Bryant called the meeting to order at 7:00 p.m., followed by a moment of silence and the Pledge of Allegiance.

Deputy Chief of Police Scott Tyler recognized Dr. Beal and the staff of Palmetto Animal Clinic for their recent donation of kennel fencing and materials to the Police Department.

Mr. Tyler also introduced the Police Department's new K-9, Chica, and her trainer, Officer Zachary Cissell.

All persons intending to address City Commission were duly sworn.

Non-agenda Item Public Comment: David Potter, City resident, expressed concerns regarding the recent sewer issues along the streets of his neighborhood of 20th Avenue West. Mayor Bryant asked that a meeting be set up with Mr. Potter and Public Works Director Allen Tusing.

1. CITY COMMISSION AGENDA APPROVAL

Motion: Commissioner Varnadore moved, Commissioner Williams seconded, and the motion carried 5-0 to approve the July 22, 2013 Agenda.

2. CONSENT AGENDA APPROVAL

A. Mayor's Office

1. Appointment of Charles Kayser to the MPO/CAC Board

B. City Clerk's Office

1. June 3, 2013, June 17, 2013, and June 19, 2013 Minutes
2. Designation of Tamara Cornwell as Voting Delegate for Florida League of Cities Conference
3. Slicks Garage Special Function Permit First Friday August 2, 2013

4. Hide-Away Storage Rental Agreement (
 5. Blalock Walters Legal Bills
 6. Bradenton Area Film Commission Application
- C. Public Works
1. Restore Act Grant Ratification of Submittal

Motion: Commissioner Davis moved, Commissioner Smith seconded, and the motion carried 5-0 to approve the July 22, 2013 Consent Agenda.

3. 1st READ ORDINANCE 2013-08 GENERAL EMPLOYEES RETIREMENT SYSTEM

AN ORDINANCE OF THE CITY OF PALMETTO AMENDING CHAPTER 22, PERSONNEL, ARTICLE IV, GENERAL EMPLOYEES' RETIREMENT SYSTEM, OF THE CODE OF ORDINANCES OF THE CITY OF PALMETTO; AMENDING SECTION 22-81, DEFINITIONS; AMENDING SECTION 22-83, BOARD OF TRUSTEES; AMENDING SECTION 22-84, FINANCES AND FUND MANAGEMENT; AMENDING SECTION 22-94, MAXIMUM PENSION; PROVIDING FOR CODIFICATION; PROVIDING FOR SEVERABILITY OF PROVISIONS; REPEALING ALL ORDINANCES IN CONFLICT HEREWITH AND PROVIDING AN EFFECTIVE DATE.

Motion: Commissioner Cornwell moved, Commissioner Varnadore seconded, and the motion carried 5-0 to schedule a public hearing on Ordinance 2013-08 for August 5, 2013 at 7:00 p.m. or soon thereafter as same can be heard in these chambers and direct staff to advertise for same.

4. 1ST READ ORDINANCE 2013-09 POLICE OFFICERS RETIREMENT PLAN

AN ORDINANCE OF THE CITY OF PALMETTO, FLORIDA, AMENDING CHAPTER 22, PERSONNEL, ARTICLE V, POLICE OFFICERS' RETIREMENT PLAN, OF THE CODE OF ORDINANCES OF THE CITY OF PALMETTO; AMENDING SECTION 22-171, DEFINITIONS; AMENDING SECTION 22-174, FINANCES AND FUND MANAGEMENT; AMENDING SECTION 22-185, MAXIMUM PENSION; PROVIDING FOR CODIFICATION; PROVIDING FOR SEVERABILITY OF PROVISIONS; REPEALING ALL ORDINANCES IN CONFLICT HEREWITH AND PROVIDING AN EFFECTIVE DATE.

Motion: Commissioner Varnadore moved, Commissioner Smith seconded, and the motion carried 5-0 to schedule a public hearing on Ordinance 2013-09 for August 5, 2013 at 7:00 p.m. or as soon thereafter as same can be heard in these chambers and direct staff to advertise for same.

Mayor Bryant introduced Charles Kayser and thanked him for volunteering to serve on the MPO/CAC Board.

5. 1st READ ORDINANCE 2013-11 COMPREHENSIVE PLAN AMENDMENT

AN ORDINANCE OF THE CITY COMMISSION FOR THE CITY OF PALMETTO, FLORIDA, AMENDING ORDINANCE NO. 2010-01 (THE CITY OF PALMETTO 2030 COMPREHENSIVE PLAN); ADOPTING AMENDMENTS TO CERTAIN ELEMENTS INCLUDING THE DEFINITIONS SECTION, THE FUTURE LAND USE ELEMENT, THE TRANSPORTATION ELEMENT, THE POTABLE WATER ELEMENT AND THE CAPITAL IMPROVEMENT ELEMENT REGARDING THE CONCURRENCY MANAGEMENT POLICY; ADOPTING COMPLETE STREET PROVISIONS; AMENDING TIMEFRAMES FOR COMPLETION OF CERTAIN TASKS; AND ADOPTING THE 10-YEAR WATER SUPPLY FACILITIES WORK PLAN; PROVIDING FOR REPEAL OF ORDINANCES IN CONFLICT; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

Motion: Commissioner Cornwell moved, Commissioner Varnadore seconded the motion to schedule a public hearing on Ordinance 2013-11 for August 5, 2013 at 7:00 p.m. or as soon thereafter as same can be heard in these chambers and direct staff to advertise for same.

Commissioner Varnadore requested a workshop be held on this item before having a public hearing. Discussion ensued regarding the date to hold the workshop and the date for the public hearing. Consensus of Commission was to have a workshop on August 5, 2013 and the public hearing to be advertised for, and held on August 19, 2013.

Commissioner Cornwell amended the motion on the floor to schedule a public hearing on Ordinance 2013-11 for August 19, 2013 at 7:00 p.m. or as soon thereafter as same can be heard in these chambers and direct staff to advertise for same. Commissioner Varnadore seconded the amended motion. The amended motion carried 5-0.

6. APPROVAL: PROPOSED AGGREGATE MILLAGE RATE

Motion: Commissioner Varnadore moved, Commissioner Williams seconded, and the motion carried 5-0 to approve a proposed aggregate millage rate of \$5.7171 mills and to schedule a 1st Public Hearing on September 16, 2013 (tentative budget hearing) and a 2nd Public Hearing on September 23, 2013 (final budget hearing) for FY 2013-2014.

7. PUBLIC HEARING READ ORDINANCE 2013-10 MEETING REQUIRMENTS FOR CITY COMMISSION

AN ORDINANCE OF THE CITY COMMISSION FOR THE CITY OF PALMETTO, FLORIDA; AMENDING THE REQUIRED NUMBER OF MONTHLY REGULAR MEETINGS; ALLOWING FOR THE ADOPTION OF RULES FOR PUBLIC HEARINGS; AMENDING THE REFERENCES TO "COUNCIL" TO "COMMISSION" IN ARTICLE II OF CHAPTER 2; PROVIDING FOR REPEAL OF ORDINANCES IN CONFLICT; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

Mayor Bryant opened the public hearing. After no public comment, Mayor Bryant closed the public hearing.

Motion: Commissioner Williams moved, Commissioner Cornwell seconded, and the motion carried 5-0 to adopt Ordinance 2013-10.

8. ACCEPTANCE OF QUIT CLAIM DEED FROM SCHOOL BOARD

Quit Claim Deed for the property known as 705 and 715 10th Avenue West, Palmetto, Florida, from the School Board of Manatee County, Florida.

Attorney Barnebey explained that the School Board cannot find the deed to the property. Because of this, he is recommending the City file a quiet title suit.

Mr. Burton informed Commission that the School Board is deeding two properties to the City and the City will sell those to the CRA. The proceeds will be donated to Manatee County to help fund the Blackstone Ball Field project. Mr. Burton recommends the City deduct the fees from the quiet title suit from the proceeds and donate the remainder to Manatee County.

Motion: Commissioner Cornwell moved, Commissioner Smith seconded, and the motion carried 5-0 to accept the Quit Claim Deed for the property known as 705 and 715 10th Avenue West in Palmetto, Florida, from the School Board of Manatee County, Florida.

9. JUNE CHECK REGISTER (Informational Only)

Mayor Bryant recessed the City Commission meeting at 7:48 p.m. to open the July 22, 2013 CRA Board meeting.

Mayor Bryant reconvened the City Commission meeting at 7:55 p.m.

10. BASEBALL FIELD UPDATE

None

11. ASR WELL UPDATE

Mr. Tusing stated that ASR Well Work Assignment #2 has been signed and delivered.

12. DEPARTMENT HEADS' COMMENTS

Mr. Burton—Informed Commission that at the next meeting he will have updated plans for Sutton Park restrooms with the amended changes.

Chief Wells—Stated the Department is fully staffed and all new hires have completed training.

He said the Department is ready for the first day of school on August 19th.

13. MAYOR'S REPORT

Mayor Bryant discussed the MPO meeting she attended this morning. There was discussion on having a joint meeting relative to the corridor project [the corridor project is from the Red Barn Flea Market in Bradenton to 17th Street in Palmetto.] FDOT will be bringing forward a date to have the meeting at the Civic Center.

14. COMMISSIONERS' COMMENTS

Commissioner Williams—Requested a joint meeting with the CRA Advisory Board. He asked about getting a budget from the CRA in time for the scheduled budget workshops.

Commissioner Varnadore—Asked staff about the budget meeting schedule.

Ms. Foley informed Commission of the following meeting dates:

- July 29th 4:30 p.m. Budget Workshop and Utility Rate Study presentation by Burton and Associates
- July 31st 6:00-8:00 p.m. Budget Workshop
- August 5th 4:30 p.m. Budget Workshop along with 7:00 p.m. Commission and CRA Board meeting
- August 6th 6:00-8:00 p.m. Budget Workshop
- August 12th 6:00-8:00 p.m. Budget Workshop
- August 19th 4:30 p.m. Budget Workshop and 7:00 p.m. Commission meeting
- August 20th 6:00-8:00 p.m. Budget Workshop

Commissioner Davis—Thanked Mr. Kayser for volunteering his time to serve on the MPO/CAC Board to represent the City of Palmetto.

Motion: Commissioner Smith moved, Commissioner Davis seconded, and the motion carried 5-0 to cancel the Commission meeting scheduled for July 29, 2013.

Commissioner Smith—Informed Commission and staff that he is not running for re-election for City Commission. He has announced that he will be running for election to the Manatee County Board of County Commissioners.

Mayor Bryant adjourned the meeting at 8:13 p.m.

Minutes approved: August 20, 2013

James R. Freeman

James R. Freeman
City Clerk